

**16 November 2022**  
 9.00am – 1.00pm

No.	Agenda Item	Lead	Page No.
9.00am	<b>Words from our Sponsor</b> <ul style="list-style-type: none"> <li>Exeltis UK Ltd</li> </ul>		
1. 9.05am	<b>Welcome and Apologies</b> Apologies have been received from Suraj Varia.	Rachel Solanki	
2. 9.05am	<b>Declaration of Interest</b> <i>Members to express any specific conflicts of interest regarding items on agenda that have not already been declared.</i>	Rachel Solanki	
3. 9.05am	<b>Items of Urgent Business</b> <i>Any items to be notified to the Chair at least 24 hours before the meeting.</i>	Rachel Solanki	
4. 9.15am 4.1 4.2 4.2.1 4.3	<b>Minutes of Meeting held on 5 October 2022</b> Minutes to be signed by the Chair Outstanding actions CGL – proposal to agree next steps Completed actions (for information only)	Rachel Solanki Farhan Moulana	p.3-8 p.9 p.10-13 p.14
5. 9.45am 5.1	<b>Item for Decision</b> Treasurers report including Q2 – for approval	Karsan Chandegra	p.15-16
6. 9.55am 6.1 6.2 6.3	<b>Items for Information</b> Executive Team meeting update Contract report Member report	Rachel Solanki Sara Norwood Sara Norwood	p.17-18 p.19-20 p.21
7. 10.00am 7.1 7.2 7.3 7.4 10.45am	<b>Herts &amp; West Essex Integrated Care Board (ICB)</b> Update Urinary Tract Infection PGD Retirement of Pauline Walton Community pharmacy survey commissioned by H&WE ICB	Anurita Rohilla Pauline Walton Rachel Solanki HealthWatch Hertfordshire	
8. 11.00am 8.1 8.2	<b>Items for Discussion</b> TAPR update Member questions – to discuss video presentation from Chief Officer	Rachel Solanki / Helen Musson Members	
9. 11.30am 9.1	<b>Items for Decision</b> Transforming Pharmacy Representation (TAPR) <ul style="list-style-type: none"> <li>Elections – extension to LPC members terms of office and when to hold elections</li> </ul>	Helen Musson / Rachel Solanki	p.22-24

	<ul style="list-style-type: none"> <li>Subcommittee – a proposal of a subcommittee to develop the TAPR implementation plan</li> </ul>		
<b>10.</b> <i>12noon</i> 10.1 10.1.1 10.1.2 10.1.3 10.1.4  10.1.5 10.1.6  10.2	<b>CPH Workstreams</b> Workstreams framework National CPCF Services – making it work locally Primary Care Networks (PCNs) Community Pharmacy Communication and Engagement Integrated Care Systems and preparing for commissioning transition Vaccinations and Immunisations Community Pharmacy Locally Commissioned Services  Member questions – to discuss video presentation from Chief Officer	Helen Musson        Members	p.25-30  p.31-33 p.34-35     p.36
<b>10.</b> <i>12.30pm</i>	<b>PSNC</b> Update	Bharat Patel	
<b>11.</b> <i>12.55pm</i>	<b>Any Other Business</b>		
	<b>Next CPH Meeting</b> 25 January 2023 (9am-1pm) via videoconference		

CPH are reminded that they accepted in April 2018 the following guiding principles for members of the Committee:

- **Accountability** - Members of CPH are accountable for their decisions and actions to contractors and the public and therefore submit to scrutiny.
- **Openness** - Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.
- **Honesty** - Members have a clear duty to declare any private interest relating to their CPH duties and take steps to resolve any conflicts arising.
- **Leadership** - Members should promote and support the above principles by leadership and by example.
- **Representativeness** (Selflessness) - members must reflect the interests of the contractors who elected or appointed them to CPH and must make decisions in the interests of the general body of contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.
- **Integrity** - members must not put themselves under any obligation that might influence their performance at CPH or their ability to reflect the interests of the contractors who elected or appointed them or to make decisions in the interests of the general body of contractors.
- **Objectivity** - in making decisions and in carrying out the business of CPH members should act within the constitution and make decisions only on merit.