

AGENDA
19 January 2021
 9.00am – 1.00pm

No.	Agenda Item	Lead	Page No.
1. 9.00am	Welcome and Apologies for Absence	Rachel Solanki	
2. 9.00am	Declaration of Interest <i>Members to express any specific conflicts of interest regarding items on agenda that have not already been declared.</i>	Rachel Solanki	
3. 9.00am	Items of Urgent Business <i>Any items to be notified to the Chair at least 24 hours before the meeting.</i>	Rachel Solanki	
4. 9.05am 4.1 4.2 4.3 4.3.1 4.3.2	Minutes of Meeting held on 17 November 2021 Minutes to be signed by the Chair Outstanding actions Completed actions (for information only) <ul style="list-style-type: none"> • CPH Covid costs letter and PSNC response • PSNC new services letter 	Rachel Solanki	p.3-9 p.10-11 p.12-18 p.19-21 p.22-23
5. 9.20am 5.1 5.2 5.3 5.4 5.5 5.6 5.7 5.8 5.9	CPH Workstream Updates <ul style="list-style-type: none"> • Covid-19 • Care Homes • Stockpiling • CPCF 2021-24 • Local prescribing and dispensing <ul style="list-style-type: none"> ○ to discuss the Assisted Living proposal • Public Health • PCNs • Diabetes <p>Member questions – to discuss audio presentation from Chief Officer</p> <p><i>There will be a tea break for maximum of 15 minutes during this period.</i></p>	Helen Musson Members	p.24-25 p.26-27 p.28-31 p.32-39
6. 11.00am 6.1	Items for Decision Treasurers Report – including Q3 and to approve provisional budget for 2022/23	Karsan Chandegra	p.40-42
7. 11.30am 7.1	Items for Discussion CPH member expectations and PSNC member days	Helen Musson	p.43-46
8. 12.30pm 8.1 8.2 8.3	Items for Information Executive Team meeting update Contract report Member report	Rachel Solanki Sara Norwood Sara Norwood	p.47 p.48-49 p.50

8.4	Revised PSNC LPC Expenses Policy (<i>Treasurer and office exploring changes and will bring to the March 2022 meeting</i>)	Karsan Chandegra	p.51-54
9. 12.45pm	Any Other Business		
	Next CPH Meeting 16 March 2022 (9am-5pm) FACE-TO-FACE The Focolare Centre, Parkway, Welwyn Garden City, AL8 6JG		

The LPC are reminded that they accepted in April 2018 the following guiding principles for members of the Committee:

- **Accountability** - Members of the LPC are accountable for their decisions and actions to contractors and the public and therefore submit to scrutiny.
- **Openness** - Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.
- **Honesty** - Members have a clear duty to declare any private interest relating to their LPC duties and take steps to resolve any conflicts arising.
- **Leadership** - Members should promote and support the above principles by leadership and by example.
- **Representativeness** (Selflessness) - members must reflect the interests of the contractors who elected or appointed them to the LPC and must make decisions in the interests of the general body of contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.
- **Integrity** - members must not put themselves under any obligation that might influence their performance on the LPC or their ability to reflect the interests of the contractors who elected or appointed them or to make decisions in the interests of the general body of contractors.
- **Objectivity** - in making decisions and in carrying out the business of the LPC members should act within the constitution and make decisions only on merit.