

20 July 2022
 9.00am – 1.00pm

No.	Agenda Item	Lead	Page No.
1. 9.00am	Welcome to new members <ul style="list-style-type: none"> Mohamed Moledina Sheelan Shah 	Rachel Solanki	
2. 9.00am	Apologies for absence <ul style="list-style-type: none"> Ingrid Cruickshank 	Rachel Solanki	
3. 9.05am	CPH Pay Review Policy – to agree final version (<i>please note CPH office staff will not be in attendance</i>)	Rachel Solanki	p.3-7
4. 10.00am	Declaration of Interest <i>Members to express any specific conflicts of interest regarding items on agenda that have not already been declared.</i>	Rachel Solanki	
5. 10.00am	Items of Urgent Business <i>Any items to be notified to the Chair at least 24 hours before the meeting.</i>	Rachel Solanki	
6. 10.05am	Minutes of Meeting held on 18 May 2022		
6.1	Minutes to be signed by the Chair	Rachel Solanki	p.8-14
6.2	Outstanding actions		p.15
6.3	Completed actions (for information only)		p.16
7. 10.15am	Items for Information		
7.1	Executive Team meeting update	Rachel Solanki	p.17-18
7.2	Treasurers report	Karsan Chandegra	p.19
7.3	Contract report	Sara Norwood	p.20-21
7.4	Member report	Sara Norwood	p.22
7.5	Care Homes	Helen Musson	p.23-35
7.6	Stockpiling	Helen Musson	p.36-50
8.	Items for Decision		
8.1 10.25am	RSG proposal outcomes	Rachel Solanki	p.51-64
8.2 11.25am	Herts and West Essex ICS MDS vision	Helen Musson	p.65-72
8.3 11.45am	Smoking Cessation Service (SCS) Advanced Service	Helen Musson	p.73-74
8.4 12.00am	PSNC LPC Conference 22 September 2022 (Manchester or online with up to 4 people in attendance)	Rachel Solanki	
9.	Items for Discussion		
9.1 12.05pm	ICS Medicines Optimisation Strategy - to discuss implementation	Helen Musson	p.75-91
10.	CPH Workstreams		
10.1 12.15pm	Workstreams framework 2022/23 – for approval	Helen Musson	p.92-93
10.2 12.45pm	Member questions – to discuss audio presentation from Chief Officer	Members	
11. 12.55pm	Any Other Business		



	Next CPH Meeting 21 September 2022 (9am-5pm) Face-to-Face The View, Old Hens Lane, Welwyn Garden City, AL7 2ED		
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CPH are reminded that they accepted in April 2018 the following guiding principles for members of the Committee:

- **Accountability** - Members of CPH are accountable for their decisions and actions to contractors and the public and therefore submit to scrutiny.
- **Openness** - Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.
- **Honesty** - Members have a clear duty to declare any private interest relating to their CPH duties and take steps to resolve any conflicts arising.
- **Leadership** - Members should promote and support the above principles by leadership and by example.
- **Representativeness** (Selflessness) - members must reflect the interests of the contractors who elected or appointed them to CPH and must make decisions in the interests of the general body of contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.
- **Integrity** - members must not put themselves under any obligation that might influence their performance at CPH or their ability to reflect the interests of the contractors who elected or appointed them or to make decisions in the interests of the general body of contractors.
- **Objectivity** - in making decisions and in carrying out the business of CPH members should act within the constitution and make decisions only on merit.