

15 March 2023
9.00am – 5.00pm

No.	Agenda Item	Lead	Page No.
9.00am	Words from Sponsor <ul style="list-style-type: none"> Dexcom 		
1. 9.05am	Welcome and Apologies	Rachel Solanki	
2. 9.05am	Declaration of Interest <i>Members to express any specific conflicts of interest regarding items on agenda that have not already been declared.</i>	Rachel Solanki	
3. 9.05am	Items of Urgent Business <i>Any items to be notified to the Chair at least 24 hours before the meeting.</i>	Rachel Solanki	
4. 9.20am 4.1 4.2 4.3	Minutes of Meeting held on 25 January 2023 Minutes to be signed by the Chair Outstanding actions Completed actions (for information only)	Rachel Solanki	p. 3-8 p. 9 p.10
5. 9.30am 5.1	Items for Decision Office staff inflationary increase	Rachel Solanki	
6. 10.30am 6.1 6.1.1 6.1.2 6.1.3 6.1.4 6.1.5 6.1.6 6.2	CPH Workstreams Workstreams framework <ul style="list-style-type: none"> National CPCF Services – making it work locally Primary Care Networks (PCNs) Community Pharmacy Communication and Engagement Integrated Care Systems and preparing for commissioning transition Vaccinations and Immunisations Community Pharmacy Locally Commissioned Services Member questions from the Chief Officer video update	Helen Musson Members	p. 11-16
8. 11.00am	Public Health Health Checks evaluation	Lianne Emmerson	
7. 11.45am 7.1 7.2 7.3 7.4 7.5	Herts & West Essex Integrated Care Board (ICB) <ul style="list-style-type: none"> CP PCN leads project CP UTI project (<i>final spec attached for information only</i>) CP Pathfinder project CP integration lead appointment Commissioning handover / contracting team / communication 	Janet Weir Lead Pharmacist, Integrating Pharmacy and Medicines Optimisation	p. 17-55

LUNCH 12.30pm-1.30pm			
9. 9.1 1.30pm 9.2 2.00pm	Items for Decision CPH workstreams 2023-24 Chief Officer secondment to HWE ICB Primary Care Workforce Project Manager	Helen Musson Helen Musson	p. 56-61 p. 62-66
10. 10.1 2.30pm 10.2 3.00pm	Items for Discussion Contract report HWE ICB governance structure and CPH representation	Helen Musson Helen Musson	p. 67-69 p. 70-73
11. 3.30pm	TAPR Update	Rachel Solanki & Helen Musson	p. 74-94
12. 4.20pm 12.1 12.2 12.3	Items for Information Executive Team meeting update Treasurers report including PSNC letter Member report	Rachel Solanki Karsan Chandegra Sara Norwood	p. 95-96 p. 97-101 p. 102
11. 4.30pm	Any Other Business		
	Next CPH Meeting 24 May 2023 (9am-1pm)		

CPH are reminded that they accepted in April 2018 the following guiding principles for members of the Committee:

- **Accountability** - Members of CPH are accountable for their decisions and actions to contractors and the public and therefore submit to scrutiny.
- **Openness** - Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.
- **Honesty** - Members have a clear duty to declare any private interest relating to their CPH duties and take steps to resolve any conflicts arising.
- **Leadership** - Members should promote and support the above principles by leadership and by example.
- **Representativeness** (Selflessness) - members must reflect the interests of the contractors who elected or appointed them to CPH and must make decisions in the interests of the general body of contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.
- **Integrity** - members must not put themselves under any obligation that might influence their performance at CPH or their ability to reflect the interests of the contractors who elected or appointed them or to make decisions in the interests of the general body of contractors.
- **Objectivity** - in making decisions and in carrying out the business of CPH members should act within the constitution and make decisions only on merit.