

12 July 2023
 (8.45am for) 9.00am – 1.00pm

No.	Agenda Item	Lead	Page No.
1. 9.00am	Welcome and Apologies Apologies received from Adrian Price and Sheelan Shah.	Rachel Solanki	
2. 9.05am	Declaration of Interest <i>Members to express any specific conflicts of interest regarding items on agenda that have not already been declared.</i>	Rachel Solanki	
3. 9.05am	Items of Urgent Business <i>Any items to be notified to the Chair at least 24 hours before the meeting.</i>	Rachel Solanki	
4. 9.10am	Minutes of Meeting held on 24 May 2023	Rachel Solanki	
4.1	Minutes to be signed by the Chair		p.3-10
4.2	Outstanding actions <ul style="list-style-type: none"> PCN Leads/ICB (see ET notes 19/6/23) PNA Steering Group 		p.11
4.3	Completed actions (for information only)		p.12 p.13-15
5. 9.30am	CPH Workstreams	Helen Musson	p.16-19
5.1	Workstreams framework		
5.1.1	<ul style="list-style-type: none"> Community Pharmacy Locally Commissioned Services <ul style="list-style-type: none"> <i>Immediate Access to Emergency Medicines</i> JOINT DISCUSSION WITH ESSEX LPC 10.00am 		p.20-54
5.1.1.1			
5.1.2	<ul style="list-style-type: none"> National CPCF Services – making it work locally 		
5.1.3	<ul style="list-style-type: none"> Primary Care Networks (PCNs) 		
5.1.4	<ul style="list-style-type: none"> Community Pharmacy Communication and Engagement 		
5.1.5	<ul style="list-style-type: none"> Integrated Care Board Engagement 		
5.1.6	<ul style="list-style-type: none"> Transforming Pharmacy Representation (TAPR) 		
5.2	Member questions from Chief Officer video update	Members	
6.	Herts & West Essex Integrated Care Board (ICB)	Helen Musson	
6.1 10.15am	Integration/Resilience Fund for Community Pharmacies <i>Paper to follow</i>	Primary Care Workforce Project Manager	
7.	Items for Discussion	TBC Workforce Training & Education NHS England, East of England	p.55-65
7.1 10.45am	Foundation Training: What it means for Community Pharmacy		
	COMFORT BREAK		
7.2 11.15am	Contractor survey results – for discussion and approval	Helen Musson	p.66.72

8. 8.1 11.45am 8.2 12.00am 8.3 12.30pm	Items for Decision Quarter 1 Report 2023/24 Budget 2023/24 Conference of LPC representatives – 12 October 2023	Karsan Chandegra Karsan Chandegra Helen Musson	p.73-75 p.76-77 p.78
9. 12.45pm 9.1 9.2 9.3 9.4	Items for Information Executive Team meeting update Contract report Member report Hypertension case-finding pilot	Rachel Solanki Sara Norwood Sara Norwood Farhan Moulana	p.79-80 p.81-83 p.84 p.85-99
10. 12.55pm	Any Other Business		

CPH are reminded that they accepted in April 2018 the following guiding principles for members of the Committee:

- **Accountability** - Members of CPH are accountable for their decisions and actions to contractors and the public and therefore submit to scrutiny.
- **Openness** - Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.
- **Honesty** - Members have a clear duty to declare any private interest relating to their CPH duties and take steps to resolve any conflicts arising.
- **Leadership** - Members should promote and support the above principles by leadership and by example.
- **Representativeness** (Selflessness) - members must reflect the interests of the contractors who elected or appointed them to CPH and must make decisions in the interests of the general body of contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.
- **Integrity** - members must not put themselves under any obligation that might influence their performance at CPH or their ability to reflect the interests of the contractors who elected or appointed them or to make decisions in the interests of the general body of contractors.
- **Objectivity** - in making decisions and in carrying out the business of CPH members should act within the constitution and make decisions only on merit.