Pharmacy services booking into

St Albans Integrated Urgent Care Hub

User Guide

Booking into St Albans Integrated Urgent Care Hub

Adastra Web Access URL: https://huc111.advhc.net/AWA/login.aspx

Link is accessible through web browsers, Microsoft Edge or Chrome

Please enter the User name and Password unique to your Pharmacy (The details will be provided by HUC)
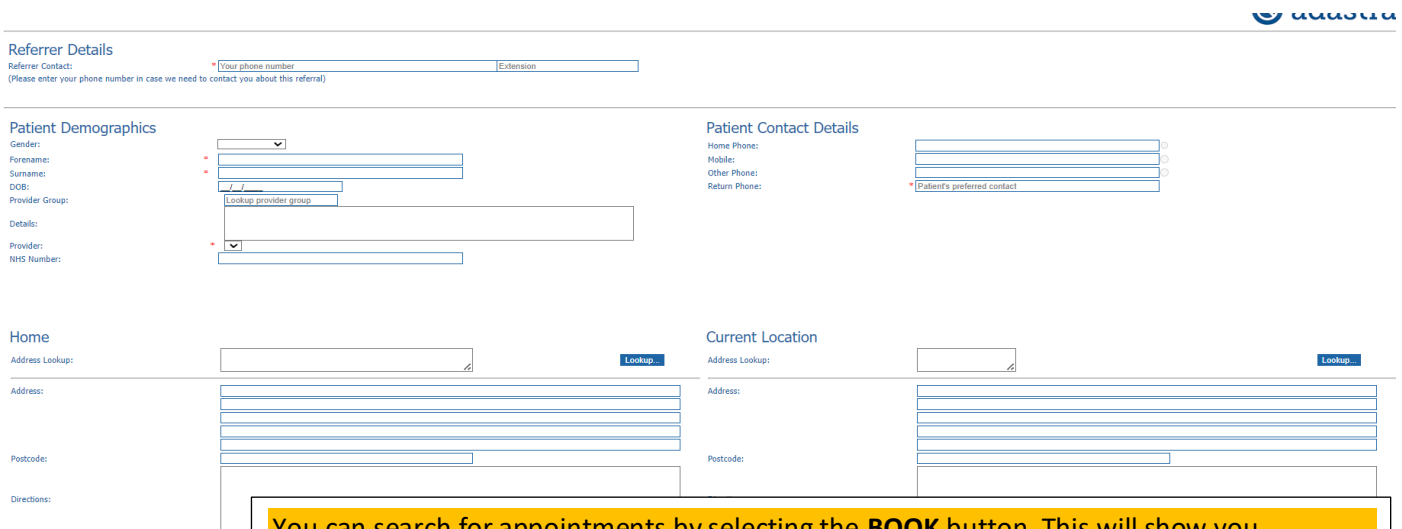
On the home screen you will see the below options. Please ensure you select the correct Case entry dependant on if the case is an Injury or Illness referral. GP appointments are available but limited. Surge Illness/injury appointments are for overflow utilisation.

Once you have selected from the above, the referral page will open where all patient demographics need to be entered.

You can search for appointments by selecting the **BOOK** button. This will show you appointment available to book. You can use the back button on the browser to return to the other appointment schedules to search a suitable appointment. Once an appointment has been agreed you can start to enter all the patient demographics.

adastra

Referrer Details

Referrer Contact: * [Your phone number]   Extension [ ]
(Please enter your phone number in case we need to contact you about this referral)

Patient Demographics

Gender: [v]
Forename: * [ ]
Surname: * [ ]
DOB: [__/__/____]
Provider Group: [Lookup provider group]
Details: [ ]
Provider: * [v]
NHS Number: [ ]

Provider group is the patient's registered surgery.

Patient Contact Details

Home Phone: [ ]
Mobile: [ ]
Other Phone: [ ]
Return Phone: * [Patient's preferred contact]

Home

Address Lookup: [ ] Lookup...
Address: [ ]
Postcode: [ ]
Directions: [ ]

Current Location

Address Lookup: [ ] Lookup...
Address: [ ]
Postcode: [ ]
Directions: [ ]

Please enter your Pharmacy details in the current location

Appointment
[Book]

Symptoms *
[ ]

[Add]   [Cancel]

Further down the page you will be able to Book the appointment. Appointments can be booked same day or one day in advance.

The appointment will only show you the LIVE available appointment times at St Albans.

Appointment
[Book] [ ][ ]

Symptoms *
[ ]

Please document the reason for the referral here

[Add]   [Cancel]

Select Add to confirm the referral.

You will get a confirmation message as below and an Adastra Case number for your reference.

Case Entry Complete
The details for 'Test Test' have been successfully recorded. Your case id is '8296016'.

[Main Page]

HUC Contact details

- ➢ Forgot User name and Password please email transformationteam@huc.nhs.uk
- ➢ Adastra Web Access issues / Support please email transformationteam@huc.nhs.uk
- ➢ Patient Referrals to the UCC- stalbans.utc@nhs.net or **01727 897715**
- ➢ **Patients' appointment location**
  Integrated Urgent Care Hub
  St Albans City Hospital
  WAVERLEY ROAD, ST ALBANS
  AL3 5PN