


14 May 2025
9.00am – 5.00pm
The Fielder Centre, Hatfield

| No. | Agenda Item | Lead | Page No. |
|---------------------------------|---|--|---|
| 1. 9.00am | Welcome and Apologies <i>Apologies have been received from Mefino Ogedegbe for item 9.</i> | Rachel Solanki | |
| 2. 9.00am | Declaration of Interest <i>Members to express any specific conflicts of interest regarding items on agenda that have not already been declared.</i> | Rachel Solanki | Appendices |
| 3. 9.05am | Items of Urgent Business <i>Any items to be notified to the Chair at least 24 hours before the meeting.</i> | Rachel Solanki | |
| 4. 9.10am 4.1 4.2 4.3 | Minutes of Meeting held on 19 March 2025 Minutes to be signed by the Chair Outstanding actions <ul style="list-style-type: none"> DMS referrals (item 1) Completed actions (for information only) | Rachel Solanki Helen Musson Helen Musson | 4 – 10 11 – 12 Appendices |
| 5. 9.30am 5.1 5.2 | Pre-CPH Meeting Contractor Survey <ul style="list-style-type: none"> Contractor survey 2025/26 plan Feedback from survey actions May 2025 | Niru Sivanesan Chloe Papadopoulos | 13 – 14 15 – 16 |
| 6. 9.45am | LMC <ul style="list-style-type: none"> Update | Kate Latham | |
| 7. 10.00am | CPE <ul style="list-style-type: none"> CPCF update | Anil Sharma | |
| | TEA BREAK 11.15am | | |
| 8. 11.30am 8.1 8.2 8.3 | CPH Strategic Objectives, Aims and Evaluation Metrics Advocate, Integrate and Lead Empower and Support Service Delivery Ensure Sustainability and Drive Innovation | CPH Office Team | 17 – 28 |
| 9. 12.30pm | ICB <ul style="list-style-type: none"> | Avni Shah | |
| | LUNCH 1.15pm–2.00pm | | |
| 2.00pm | Words from our Sponsors (the meeting has been sponsored by the below and have had no input in the agenda) <ul style="list-style-type: none"> Proveca | Jacob Burd |  |

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| 10. 2.15pm | Drug & Alcohol Strategy 2025 <ul style="list-style-type: none"> Herts County Council – presentation of strategy and development of delivery plan CGL | Michael Nadasdy Trudy Sealy | Appendices |
| 11. 2.45pm 11.1 | CPH Workstreams 2025/26 Member questions from Chief Officer video update | Members | To follow |
| 12. 3.00pm 12.1 12.2 | Items for Decision Treasurers Report including Q4 CPE – proposed constitutional changes ratio | Vinesh Naidoo Helen Musson | 29 – 31 32 – 37 |
| 13. 13.1 3.15pm 13.2 3.30pm 13.3 3.45pm | Items for Discussion CPCF – local actions to consider from morning discussion CPH Communications Strategy 2025/27 Future CPH meetings – ways of working and next steps (include training needs analysis) | Rachel Solanki Niru Sivanesan Helen Musson | 38 – 46 47 – 49 |
| 14. 4.45pm 14.1 14.2 14.3 14.4 14.5 | Items for Information Executive Team meeting update Contract report Member report Finance & Audit Subcommittee – ratify 3 month reserve Pay Review & Reward Policy update | Sara Norwood Sara Norwood Sara Norwood Vin Naidoo Rachel Solanki | Appendices 50 – 52 53 54 |
| 15. 4.50pm | AOB | | |
| | Next Meeting 16 July 2025 (9am to 5pm) The Fielder Centre, Hatfield, AL10 9TP | | |

CPH committee members accepted at the first meeting of its term in October 2023 the following guiding principles for members of the Committee:

- Accountability** – Members of CPH are accountable for their decisions and actions to contractors and the public and therefore submit to scrutiny.
- Openness** – Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.
- Honesty** – Members have a clear duty to declare any private interest relating to their CPH duties and take steps to resolve any conflicts arising.
- Leadership** – Members should promote and support the above principles by leadership and by example.
- Representativeness** (Selflessness) – members must reflect the interests of the contractors who elected or appointed them to CPH and must make decisions in the interests of the general body of contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.
- Integrity** – members must not put themselves under any obligation that might influence their performance at CPH or their ability to reflect the interests of the contractors who elected or appointed them or to make decisions in the interests of the general body of contractors.
- Objectivity** – in making decisions and in carrying out the business of CPH members should act within the constitution and make decisions only on merit.