


14 January 2026
9.00am – 5.00pm
The Fielder Centre, Hatfield

No.	Agenda Item	Lead	Page
1. 9.00am	Welcome and Apologies	Rachel Solanki	
2. 9.00am	Declaration of Interest Members to express any specific conflicts of interest regarding items on agenda that have not already been declared.	Rachel Solanki	Appendices
3. 9.05am	Items of Urgent Business Any items to be notified to the Chair at least 24 hours before the meeting.	Rachel Solanki	
4. 9.10am	Minutes of Meeting held on 26 November 2025		
4.1	Minutes to be signed by the Chair	Rachel Solanki	3 – 9
4.2	Outstanding actions	Helen Musson	10 - 11
4.3	Completed actions (for information only)	Helen Musson	Appendices
5. 9.30am	CPH Capacity Plan	Helen Musson and Vinesh Naidoo	12 - 31
TEA BREAK 11.30am			
6. 11.45am	Locally commissioned public health services focusing on Sexual Health.	Chloe Papadapolous	32 - 35
LUNCH 12.45pm-1.45pm			
1.45pm	Words from our Sponsors (the meeting has been sponsored by the below and have had no input in the agenda) <ul style="list-style-type: none"> POCDOC 	Kenny Lawton	
7. 2.00pm	CPH Strategic Objectives, Aims and Evaluation Metrics		
7.1	CPH Workstreams 2025/26: Progress Update and Q4 Focus Member questions from Chief Officer video update	Niru Sivanesan	36 - 42
7.2	Help CPH Shape the Future of Community Pharmacy Survey	Helen Musson	<i>To follow</i>
7.3	Feedback	Niru Sivanesan	43 – 48
7.4	Draft CPH Workstreams 26/27	Niru Sivanesan	49 - 52
8. 3.00pm	CPH Governance for Ratification		
8.1	Training and Development Policy	Niru Sivanesan	53 – 59
8.2	Pre-CPH Committee Survey		
8.2.1	<ul style="list-style-type: none"> Feedback from latest activity 	Niru Sivanesan	60 – 63
8.2.2	<ul style="list-style-type: none"> Proposal for committee engagement activity in March 2026 	Helen Musson	64 - 66
9. 4.00pm	Learning from Incidents particularly Prevention of Future Death Reports	Helen Musson	
10. 4.45pm	AOB		

	Next Meeting 11 March 2026 (9am to 5pm) The Fielder Centre, Hatfield, AL10 9TP		
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CPH committee members accepted at the first meeting of its term in October 2023 the following guiding principles for members of the Committee:

- **Accountability** - Members of CPH are accountable for their decisions and actions to contractors and the public and therefore submit to scrutiny.
- **Openness** - Members should be as open as possible about all the decisions and actions they take. They should give reasons for their decisions, and restrict information only for short term tactical reasons, or when the wider public interest clearly demands.
- **Honesty** - Members have a clear duty to declare any private interest relating to their CPH duties and take steps to resolve any conflicts arising.
- **Leadership** - Members should promote and support the above principles by leadership and by example.
- **Representativeness** (Selflessness) - members must reflect the interests of the contractors who elected or appointed them to CPH and must make decisions in the interests of the general body of contractors; they must not make decisions to gain financial or other material benefits for themselves, family or friends.
- **Integrity** - members must not put themselves under any obligation that might influence their performance at CPH or their ability to reflect the interests of the contractors who elected or appointed them or to make decisions in the interests of the general body of contractors.
- **Objectivity** - in making decisions and in carrying out the business of CPH members should act within the constitution and make decisions only on merit.