CPH MINUTES
13 May 2026
The Fielder Centre, Hatfield

Committee Members Present
Adrian Price (AP)
Girish Mehta (GM)
Mohamed Moledina (MM)
Parag Oza – Vice Chair (PO)
Rachel Solanki – Chair (RS)
Sheelan Shah (SS)
Vikash Patel (VP)
Vinesh Naidoo – Treasurer (VN)
Viral Patel (VKP)

Professional Team Present
Helen Musson (HM)
Niru Sivanesan (NS)
Izzy Hicks (IH)
Chloe Papadopoulos (CP)

Apologies
Karsan Chandegra
Suraj Varia

Guests
Anil Sharma (Item 9)
Cathy Geeson (Item 10, 11 and 12)
Ed Knowles (Item 11)
Rytis Kalinauskas (Item 10)

Minute No.	Agenda Item
1	**Welcome & Apologies** RS welcomed members to the meeting. Apologies were received from Karsan Chandegra and Suraj Varia.
2.	**Declaration of Interests** None.
3.	**Items of Urgent Business** None.
4. 4.1 4.2	**Minutes for Meeting Held 11 March 2026** **Minutes to be ratified** The minutes were received and approved by the committee. **Outstanding Actions** The committee reviewed the outstanding actions. It was agreed that actions NOV25.2 and JAN26.2 could now be closed. **Actions** • **EC** to close actions NOV25.2 and JAN26.2
5. 5.1	**Items for Ratification** **Treasurers Report and Q4 Reporting 2025/26**

	The Q4/ End of Year Treasurer's Report for 2025/26 was approved. The committee noted the current financial position and upcoming end of year accounts timeline.
6.	**CPH Workstreams 2025/26: Celebrating Achievement** The Committee noted the summary of achievements across 2025–26 and welcomed the progress made during the year. It was agreed that future reports would benefit from adopting a similar visual format, with additional emphasis on demonstrating the value added for contractors.
8. 8.1	**CPH Workstreams 2026/27** The committee noted the update on the 2026/27 workstream planning approach and the Quarter 1 plan. **Actions** • **IH** to create infographics for future workstream updates. **Central East Update and member questions from Chief Officer video update** The Committee noted the letters that had been sent relating to medicines shortages to MPs and CPE, which had also been referenced during the Chief Officer's update. Members commented that additional supporting information following the Chief Officer's update would have been helpful to support further discussion. The Committee agreed that CPH should avoid dedicating excessive time to national medicines supply issues that cannot be influenced locally in isolation. Instead, the focus should shift towards working with the ICB as is in development regarding local guidance, gathering patient experiences, and influencing GP prescribing and operational processes where CPH can add value and have greater impact. **Actions** • **NS** to follow up the issue as outlined in the CPE letter at the 9 June CPE regional event and to create contractor guidance on best practice approaches for managing medicines shortages and SSPs. • **IH** to gather patient stories from pharmacies relating to medicines shortages and their impact on patients to support future advocacy work. The Committee received an update on Central East ICB Strategic Engagement and Collaborative Governance and noted the active key workstreams and strategic priorities currently being progressed. The Committee was supportive of the "Memorandum of Understanding for Federated Working in Central East", subject to feedback being taken to the Central East forum to update the MOU that reflected the Committee's discussion regarding consensus-based decision-making and the voting process.

	The Committee also noted the full report outlining the strategic engagement undertaken with Jan Thomas and the ICB team. **Actions** • **HM/RS** to take the feedback on the Central East MOU to the Central East Forum regarding consensus-based decision-making and the voting process.
8.2	**Public Health Role** The Committee noted the proposed Public Health Integration and Development Officer role that would be wholly funded by Public Health Hertfordshire and the associated CPH hosting arrangement, recognising the strategic opportunity this presents for both CPH and community pharmacy. The Committee discussed the importance of ensuring that the opportunity translates into tangible and measurable outcomes for contractors.
9.	**CPE Update** Anil Sharma, East of England CPE Representative, provided an update from Community Pharmacy England (CPE). The Committee noted that, despite significant efforts from all parties involved, negotiations regarding the arrangements for the 2026/27 Community Pharmacy Contractual Framework (CPCF) remain ongoing and have not yet concluded. It was also noted that Government requirements mean that negotiations must remain confidential at this stage. The Committee discussed key priorities they would wish to see reflected within any future contractual arrangements, including an increase to the Single Activity Fee (SAF) and the reintroduction of a monthly establishment payment to provide greater financial stability for community pharmacy contractors. Members acknowledged the complexity and difficulty of the current negotiating environment, recognising the challenge of balancing the risks of taking a stronger position with the potential immediate consequences for contractors, against accepting the best achievable offer where limited meaningful change may result. The Committee expressed its support for the negotiating committee given the challenging circumstances.
10.	**South and West Herts Health Care Partnership (SWH HCP): Redesigning Health and Care Pathways** Rytis Kalinauskas, Director of Strategy at West Hertfordshire Teaching Hospitals NHS Trust, presented an update on the redesign of health and care pathways and the work currently being undertaken within the South and West Herts Health Care Partnership (SWH HCP). The initial focus areas were identified as Dermatology, Gynaecology, and MSK / T&O / Pain services. Rytis welcomed feedback from the committee on where community pharmacy could support these pathways. Dermatology and MSK / T&O / Pain services were highlighted as key areas in which community pharmacies across Hertfordshire could make a valuable contribution.

	The Committee noted that the project remains in the design phase and that no specific implications for community pharmacy workload have yet been determined. The Committee emphasised the importance of community pharmacy involvement at an early stage of pathway design and requested continued engagement as the work develops. **Actions** • **HM/ NS** to continue engaging with the programme and review the current proposed models to identify where community pharmacy can best contribute, whether further committee input is required, and how this aligns with existing workstreams.
11.	**Central East ICB Update** Ed Knowles, Director of Neighbourhood, Place and Partnerships – Hertfordshire, Central East ICB, was introduced to the Committee and provided an update on the newly established Central East ICB, including its leadership team and organisational structures. The Committee noted the evolving nature of the future landscape and the current level of uncertainty while structures and priorities continue to be developed and mapped out. Ed Knowles confirmed that he would act as the primary contact for CPH and welcomed ongoing engagement and communication, including attending future CPH meetings. **Actions** • **EC** to share Ed Knowles' presentation with the Committee. • **EC** to ensure a further invites are sent to Ed Knowles for CPH committee meetings.
12.	**Teach and Treat Update** Cathy Geeson, East of England Teach and Treat Project Lead, presented the Phase 2 Highlight Report for the Teach and Treat programme. It was noted that Cathy was employed by Community Pharmacy Hertfordshire under a Memorandum of Understanding with Central East ICB. The Committee noted that a total of 26 trainees had been allocated across the East of England, comprising 24 Teach and Treat funded trainees with four in Hertfordshire and an additional two trainees whose Designated Prescribing Practitioner (DPP) funding was provided by the former Cambridgeshire and Peterborough ICB. The Committee discussed the importance of ensuring that future cohorts prioritise permanent Hertfordshire pharmacists and contractors to maximise local workforce development and long-term benefit to community pharmacy within the area. The committee also discussed ways in which independent prescribing community pharmacists can use their skills whilst there is no NHS commissioned service in place. **Actions** • **HM** to reshare the Teach and Treat Memorandum of Understanding (MOU) with the Committee and any feedback received from the committee with Cathy Geeson about embedding learning.

	• **Committee** members to provide suggestions on how to embed learning independent prescribing into practice. .
13.	**AOB** **Delegated Responsibilities and LPC Decision Making** The Committee revisited the Delegated Responsibilities and LPC Decision Making document to ensure continued clarity for Committee members and the office regarding decision-making responsibilities and processes. Following review and discussion, the Committee agreed that the document remains fit for purpose and should continue to be used moving forward. The Committee noted that these are evolving arrangements within the Central East collaborative landscape and these governance processes will be reviewed as developments progress. **Action** • **Exec Team** to discuss how CPH will work within the Central East Forum.
	Next Meeting Wednesday 9 September 2026 (9am to 5pm) - The Fielder Centre, Hatfield, AL10 9TP